Accessing NAPA online order system From within a work order

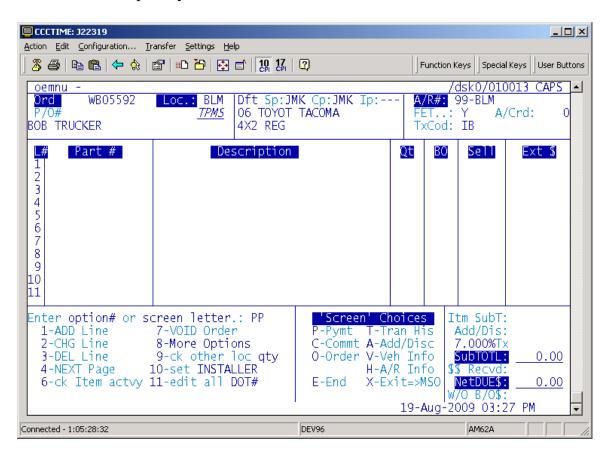
The Online Order and Parts/Price availability options can be access directly by entering **PP** or **OO** on the **Enter option# or screen letter**: prompt or from within the I screen or from option **8 More Options** sub menu option **Z Online Search** selection.

Use the **PP** option to lookup specific parts with pricing information to add onto the work order

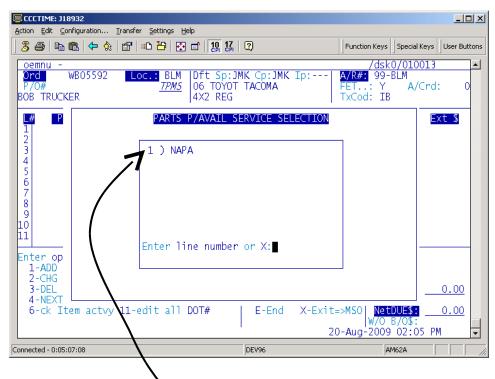
Use the **OO** option to order specific parts from your supplier that have already been entered onto the work order

Sample screen showing entry of the **PP** option from the **I** screen.

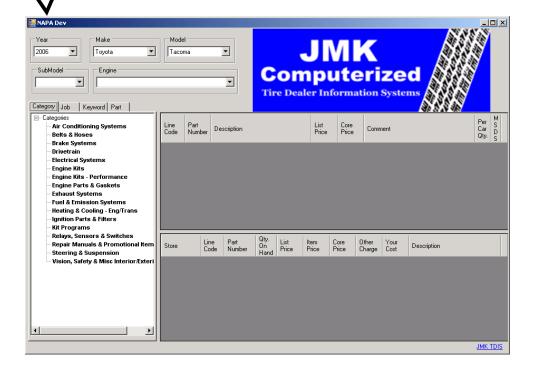
no parts yet entered onto the work order



Sample PP screen options shown

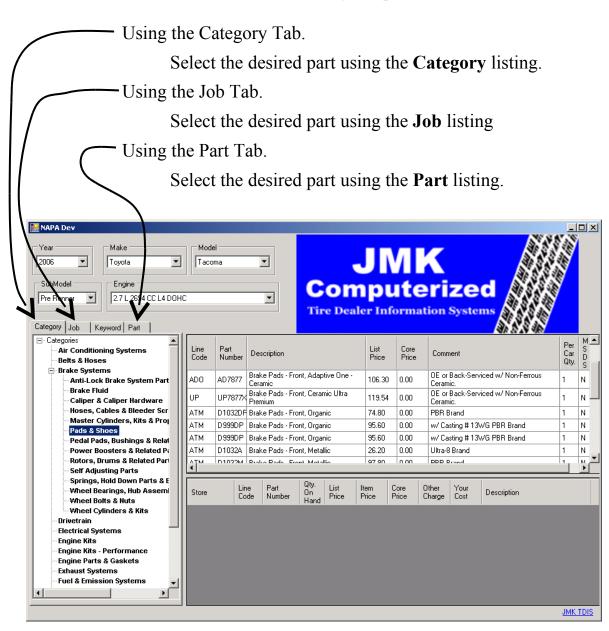


Select option 1 for online parts/pricing for NAPA. This will open the JMK parts/pricing application on your PC and connect that application to the NAPA system on line, with the vehicle information for this work order already entered.



Selecting the desired part

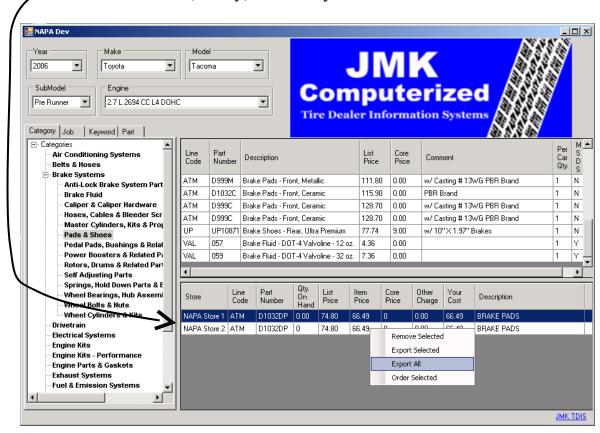
Options: You may be prompted at this point to enter in additional model and/or engine specifics for the vehicle.



Add desired selections to export list

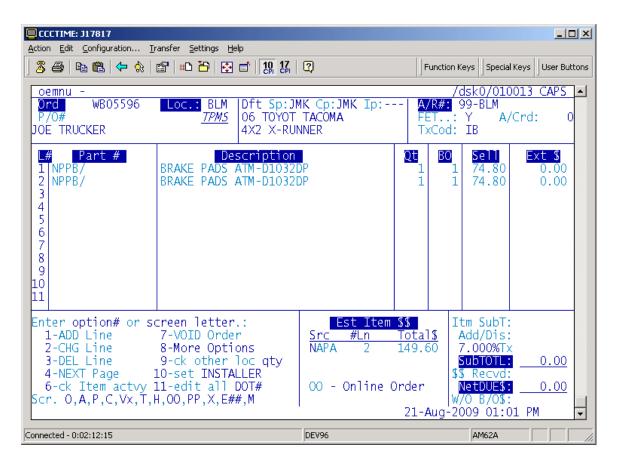
A **right click** of the mouse on the desired part will display a list of NAPA stores you have added to your system.

You can specify parts/pricing/availability from any specific store or all stores. These will be displayed on the bottom grid from which you can select which, if any, to add to your invoice.



A right click on an item on the bottom grid will display the options:

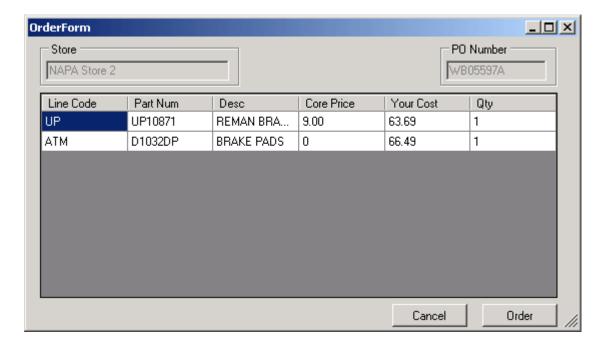
Remove Selected Export Selected Export All Order Selected When **Export All** is selected, the work order screen will display similar as shown:



Select multiple lines by clicking on them while holding down the Ctl key. You can then select to Order Selected

A new window will appear with the NAPA PO number and the parts ordered giving you the options to Cancel or Order the selected parts.

Select Order to place the parts onto your work order.



When finished with the parts/pricing application simply close the app by clicking on the windows X button to return to the JMK application.

Work Order screen with selected parts shown entered

